



## Eastern Kentucky University Policy and Regulation Library

### 4.2.5

Volume 4, Academic Affairs  
Chapter 2, Academic Credit  
Section 5, Credit by Examination  
**Approval Authority:** President  
**Responsible Executive:** Provost  
**Responsible Office(s):** Registrar  
**Effective:** October 3, 2011  
**Last Revised:** October 3, 2011  
**Issued:** February 9, 1970  
**Next Review Date:**

## Credit by Examination

### Policy Statement

To demonstrate competence attained through educational experiences other than university instruction, students may attempt to earn academic credit by examination in certain undergraduate courses. Following are the conditions which apply to receiving credit-by-examination credit:

1. Only admitted and active degree seeking EKU students may have credit-by-examination recorded onto an EKU Transcript.
2. Academic credit earned by external examinations and challenge tests (such as AP, IB, CLEP®) shall not be considered as credit earned at EKU and will not apply toward the residency credit requirement for an associate or baccalaureate degree.
3. Only tests taken within the past five years will be considered for credit review.
4. Credit awarded through credit-by-examination which is general in nature, not course-specific, has no inherent guarantee of meeting specific EKU degree requirements, since these are program and college specific decisions.
5. Credit earned by examination is recorded as "CR" (no letter grade); it has no effect upon the overall GPA.
6. Proficiency examination credit is eligible for transfer to EKU if it is from a nationally-recognized standardized test, earned at a college or university from which EKU accepts transfer credit, or at an EKU-recognized testing site, and is recorded on an official transcript.
7. Departmental or institutional specific challenge tests, presented on the official transcript of an institution from which EKU accepts transfer credit may be accepted in transfer - upon the review and approval of the academic department most closely related to the subject matter.
8. A student may attempt to earn credit-by-examination in a course only once in a six-month period.
9. A student will not receive academic credit for a course specific College Level Examination Program (CLEP®) or departmental examination in an area in which advanced course work has already been completed, and EKU credit recorded.

10. ECU students attempting a foreign language CLEP exam at the 100-299 level in their native tongue will not have academic credit awarded by ECU.
11. Special fees are assessed for credit-by-examination and must be paid prior to taking an examination.
12. Students seeking to have AP or IB credit recorded on their ECU academic record must have score reports sent to the ECU Office of Academic Testing before they have earned their first 30 credit hours at ECU.

Eastern Kentucky University credit-by-examination may be earned through any of the following methods:

- College Level Examination Program (CLEP®)
- Advanced Placement Program
- International Baccalaureate Credit
- Departmental Examinations
- DANTES (Defense Activity for Non-Traditional Educational Support)

<b>Entities Affected</b>
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- Registrar
- Departments
- Students

<b>Interpreting Authority</b>
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Executive Vice President for Academic Affairs and Provost

<b>Review and Approval</b>
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**Regulation Revised**

<u>DATE</u>	<u>ENTITY</u>	<u>ACTION</u>
October 3, 2011	Faculty Senate	Approved
January 8, 2009	Council on Academic Affairs	Approved
April 22, 2004	Board of Regents	Approved Fee

**Regulation Issued**

<u>DATE</u>	<u>ENTITY</u>	<u>ACTION</u>
February 9, 1970	Faculty Senate	Approved