Director of Cooperative Education

President Powell presented the recommendation from Dr. Joseph Schwendeman in which he concurred that the present title of Coordinator for Cooperative Education be changed to Director of Cooperative Education to more accurately reflect the responsibilities of this position held by Mr. Kenneth Noah. The effective date would be the beginning of the 1980-81 academic year.

Motion was made by Mr. Yeiser for approval of change in employment for University Counsel; Honorarium for Athletic Director; change in title designations for Dr. Crocker Peoples and Mr. Kenneth Noah. Second was by Mr. Keith and upon a call of the roll, the following members voted aye: Mr. Begley, Mr. Farmer, Mr. Ikard, Mr. Keith, Mr. Phelps, Mr. Stratton, Mr. Ysier, Dr. Gentry, Mr. Robinson. Voting aye on all items except honorarium for Donald Combs on which Chairman Charles Combs abstained.

ACADEMIC AFFAIRS

Report of Council on Academic Affairs

President Powell called on Vice President John D. Rowlett to present the report of the Council on Academic Affairs. He presented for formal approval the following proposals which had been endorsed by the Council on Academic Affairs and the Faculty Senate:

1. Establish the grade of "IP" (In Progress) to be used for the following type of courses: Thesis, Internship, Practicum and Self-Paced.

2. Policy on Faculty Responsibility for English Composition:

(1.) It is the responsibility of all faculty to include written work and to stress the importance of writing effectively (as far as this is compatible with the objectives of the course and with the objectives of the course and the limitations of time and physical resources.)

(2.) It is the responsibility of every faculty member to require that written work be submitted in standard English.

(3.) It is consistent with the objectives of the University and with fair grading practices that English usage be considered, to a suitable extent, in evaluating course work.

(4.) It is the responsibility of all faculty to be attentive to obviously ineffective writers and advise such students to work on writing skills by self-study; by work in the Department of Learning Skills; or by taking, retaking, or auditing courses in composition. This applies especially to the students who may have passed their composition courses, but who do not have the necessary skills or fail to apply them.

Each instructor should explain to each class the extent to which this policy will be applied.

3. Change in Teacher Education admission requirements for certain transfer students.
Mr. Barr moved approval of the proposal to establish the grade "IP" (In Progress) to be used for the following types of courses: thesis, internship, practicum, and self-paced. Mr. Gale supplied a second to the motion and the Senate approved.

Mr. Barr moved approval of the proposed policy on faculty responsibility for English composition, a second was provided by Mr. Schwenkeman. Mr. Dyer stated he was in favor of the motion but wished to express certain concerns. First, growing class sizes in some areas preclude extensive evaluation of English composition. Second, the requirement for a final grade within 24 hours after the final examination definitely limits the extent to which English composition may be evaluated in any particular subject. And third, faculty qualifications to grade English composition of students is in doubt. Ms. Lee-Riffe stated that she failed to see how the content of the course could be clearly separated from the method of expression by students. Mr. Long noted that the committee who originated this motion were not trying to impose any specific testing technique but simply were suggesting that when resources permit, written responses from students in the form of complete sentences and proper paragraph development were to be encouraged. The committee felt that a University policy to this end would be useful for all faculty. Without further discussion the Senate moved approval of the motion.

Mr. Barr moved adoption of the proposed change in teacher education admission requirements of certain transfer students. After Mr. Batch seconded the motion Mr. Hayes asked if the proposal includes both major and minor areas. Mr. Barr replied that the proposal includes all areas where certification is sought. With no further questions, the Senate voted its approval of the proposal.

Request for Study of Summer Session Compensation, Length of Session, Type of Guarantee of Appointment, and Other Relevant Factors

Chairperson Smith noted that the Executive Committee had received a request from Mr. Meckler for study of the various factors affecting the summer term. Chairperson Smith asked the Senate if it was the will of the body to undertake a committee study of the broad subject or if the senate would prefer to transmit a letter to the President commending him for his willingness to entertain a review of the topic and offering assistance by the Senate wherever appropriate. Mr. Heberle moved that a letter be so transmitted and upon a second by Mr. Thompson, the Senate approved.

Adjournment

With no further business to come before the Senate, Mr. Baechtold moved for adjournment, following a second by Mr. Barksdale, the Senate approved the motion with adjournment taking place at 5:00 p.m.

Respectfully submitted,

James M. L. Karns
Secretary

2 Copies of the proposals from the Council of Academic Affairs have been circulated along with the agenda of the Faculty Senate Meeting of December 3, 1979, to all senators and chairpersons. A copy of this report will be maintained along with the permanent record of the Minutes of the meeting.
The following policy was recommended by an ad hoc committee which also recommended the policy be adopted on a university-wide basis. If desired, Dr. Whitaker and the English department can design a brief series of seminars for interested faculty to help implement such a policy.

The policy is presented to the Council for discussion; action may be delayed until the next meeting.

POLICY ON FACULTY RESPONSIBILITY FOR ENGLISH COMPOSITION

(Adopted by Arts and Sciences 12 October 1978, by Arts and Humanities 28 August 1979)

Since knowledge which cannot be communicated is of little or no utility to our students:

1. it is the responsibility of all faculty to include written work and to stress the importance of writing effectively (in-so-far as this is compatible with the objectives of the course and the limitations of time and physical resources).

2. it is the responsibility of every faculty member to require that written work be submitted in standard English.

3. it is consistent with the objectives of the university and with fair grading practices that English usage be considered, to a suitable extent, in evaluating course work.

4. it is the responsibility of all faculty to be attentive to obviously ineffective writers and advise such students to work on writing skills by self-study; by work in the Department of Learning Skills; or by taking, retaking, or auditing courses in composition. This applies especially to the students who may have passed their composition courses, but who do not have the necessary skills or fail to apply them.

NOTE: Each instructor should explain for each class the extent to which this policy will be applied.