appointed by the Faculty Senate Chairperson to investigate and made recommendations about alternative plans for class scheduling which might: a) create larger blocks of time for faculty research, b) allow commuters to be on campus fewer days, reducing commuting costs, and c) ease parking problems by changing patterns of parking lot use. The committee would present its recommendations to the Senate by April, 1981."

Following a second to the motion, Mr. Rowlett was recognized who moved to amend the motion by changing the date for presentation from April, 1981 to December, 1980. The amendment was seconded and passed by the Senate. With no further comments, the amended motion was passed by the Senate.

Because of the late hour, the Senate moved to set aside the rules of the body and turn to the report on Academic Affairs and other items of new business which must be acted upon in the immediate future.

New Business

Report of Council on Academic Affairs

Chairman Smith recognized Mr. Rowlett for the purpose of reporting on activities of the Council on Academic Affairs. Mr. Rowlett first moved approval of the proposed first major in Technical Horticulture. Following a second, the Senate voted its approval without exception. Mr. Rowlett then moved approval of the consideration of the proposal to establish Visiting Faculty Ranks.

Following a second for the proposal, he reported the Council on Academic Affairs reconsidered two questions as requested by the Senate. First, the Council on Academic Affairs has recommended that the fringe benefit package for Visiting Faculty remain the same as provided for regular faculty appointees. Second, the duration of a Visiting Professor's appointment should not be limited by proposed policy as described herein, as policy is already available on this subject. After several questions and comments on this topic, Mr. Stebbins moved that Visiting Faculty appointments be made for a limit of three years, with at least one year to be applied for tenure and promotion should the regular track appointment be offered to the Visiting Faculty. Following a second to the amendment, Mr. Rowlett indicated Mr. Stebbins and he should meet to incorporate the intent of the amendment into the motion. The Senate then voted its approval of the amendment and the amended motion.

Report of University Committee on Honorary Degrees

Chairman Smith recognized Mr. Long for the purpose of reviewing a proposal for Honorary Degrees. The actions of the Senate will be reported and filed in the permanent Minutes of this meeting subsequent to appropriate press releases by the Office of the President.

Completion of Remaining Old Business

Review of Present Parking Plan

Chairperson Smith reported that the Executive Committee of the Faculty Senate appointed an Ad Hoc Committee to review the present parking plan and report its findings to the Senate. The convening member to this committee will be Mr. Dyer. Ms. Hibbard and Mr. Dohmen also have been asked to serve on the committee.

Proposal for Restructuring of the University Committee System

Mr. Smith recognized Mr. Heberle who moved to establish an Ad Hoc Committee
Approval of Minutes

Chairman Smith invited Senators to indicate correction of the Minutes of January 14, 1980 as published. There being no corrections, Mr. Schwendeman moved approval and, following a second by Mr. Long, the Senate voiced its approval of the Minutes as published.

Report of Officers and Committees

Chairperson Smith invited committee chairpersons to present reports as appropriate to the Faculty Senate. Mr. Laird, Chairman of the Committee on Elections, reported that his committee would soon be undertaking activities for the Spring election process. Mr. Laird indicated that department chairpersons and deans will be asked to provide a list of eligible faculty members for the forthcoming election. Chairperson Smith asked Mr. Laird what procedures should be followed when a Senator is not able to attend the Senate because of a conflict in teaching schedule. Mr. Laird replied that normally it is the responsibility of the department chairperson to see that no such conflict exists. Mr. Laird agreed to convene his committee to consider cases like Mr. Lasseter of Biological Science who has a class conflict during the current semester.

Chairperson Lee-Riffe of the Policy Editorial Committee reported that her group is in contact and working with the President's Committee on a revision of the Faculty Handbook. Mr. Laird asked if the Faculty Handbook was considered a contract of the University with its faculty. He stated that this question was being asked at this time because a similar codification of policies at another institution recently was held by a court not to be a contract with its faculty. Mr. Heberle replied to Mr. Laird's inquiry, noting that deviations on the part of universities from the procedures of these handbooks have been challenged in Federal Courts.

Old Business
- NONE-

New Business

Chairperson Smith recognized Mr. Rowlett for the purpose of submitting various proposals from the Council on Academic Affairs. Mr. Rowlett first moved approval of the Proposal to Establish Faculty Ranks for Visiting Faculty. Following a second to Mr. Rowlett's motion, several questions were asked and comments provided. Ms. Lee-Riffe inquired about fringe benefits for visiting faculty. Mr. Heberle questioned the real need for visiting appointments under the description of sub-paragraph 3 of the proposal. Several Senators stated that they were concerned that a non-tenured track for faculty would be formed as a result of this proposal. Ms. Falkenberg suggested that it might be appropriate to limit the maximum amount of time that a person could occupy the position of Visiting Professor. Following other questions and replies, one senator moved to recommit the proposal to the Council on Academic Affairs for clarification of specific questions. Following a second to the motion, the Senate approved the proposal to recommit.

1Materials from the Council on Academic Affairs and Proposed Resolution of the Faculty Senate, have been circulated to Faculty Senators and Department Chairpersons in accordance with the rules of the Senate. Copies of these proposals will be retained along with permanent record of this meeting.
The Council on Academic Affairs approved a proposal on Wednesday, January 23, to establish the ranks identified above to accommodate four types of appointments:

1. For individuals who are employed, usually on a one-year basis, to serve as replacements for faculty members who are on leave.
2. For individuals who are recruited and employed in relationship to an outside funded project and where future employment is contingent not only on successful performance but also on continuation of funding.
3. For individuals recruited for positions in units where enrollment trends are either downward or unstable, or where program changes may be anticipated which will affect staffing needs.
4. For individuals who are recruited for teaching during the summer term or for teaching assignments that may be of a shorter duration.

With the exception of #4, above (summer term or periods that may be of a shorter duration) it is recommended that such appointment be made for one, two or three year periods depending on the circumstances. Individuals would be evaluated in keeping with dates established for regular faculty appointments. An individual who accepts a three year appointment, for example, could be given notice by March 1 of the first year, or December 15 or the second year if circumstances, including enrollment shifts, warranted.

Attached is a suggested introductory paragraph for contract letters for individuals who may be offered appointments for a maximum three year period.
Dear ______________________:

This is an invitation to join the faculty for the 1980-81 academic year as visiting Assistant Professor of ______________ at a salary of ______________. The maximum length of this appointment is three years. You will be notified by March 1, 1981 if you are not to be offered a contract for 1981-82 and by December 15, 1981 if you are not to be offered a contract for 1982-83.