TO: Academic Council

Department of Physical Education

Proposal for New Course Offering:

The Dance Minor curriculum would necessitate the addition of one course: Beginning Ballet.

Rationale:

There have been numerous requests for a course offering in ballet, especially from the areas of gymnastics and theatre, as well as from students, staff, and residents of Richmond.

The technique of ballet is considered to be basic to the mastery of Dance. Technique by definition is the means of preparing the instrument to move in a skilled manner. While there are many styles of movement, ballet is one of the few means complete enough to be considered a technique. Ballet developed over the past four centuries. Its terminology is an essential part of one's dance education.

Catalog Information:

PHE 302. Beginning Ballet. One hour. I,II.
A basic course in classical ballet involving barre center work, and simple combinations across the floor.


Evaluation:

Skill tests
Written tests on terminology, history.

At this time, Mr. Stratton moved that the Board of Regents approve the academic programs as detailed by Vice-President Rowlett, approved by the Council on Academic Affairs, and recommended by President Martin. The motion was seconded by Mr. May and approved by the Board unanimously.

Proposed Guidelines for Initial Appointment, Promotion and Tenure

Dr. Rowlett then presented the proposed guidelines for initial appointment, promotion, and tenure. He stated that these proposed guidelines had been approved by the Faculty Senate at its meeting on May 3, 1976. He noted that the guidelines were developed over a period of more than a year's time by the deans of the various colleges, that draft copies of the guidelines were distributed to members of the faculty on February 10, 1976, and hearings were held on February 17-18, 1976, at which time faculty members were invited to comment on the proposed guidelines. He added that the proposed guidelines were approved by the Council on Academic Affairs prior to its transmittal to the Faculty Senate.

Dr. Rowlett then explained the guidelines in detail and discussed in each area the minimum level of educational qualifications and experience required. He discussed the special cases in which equivalent training and/or experience could be equated with the terminal degree. He noted that the guideline of scholarly and/or creative achievements was stated broadly enough to recognize all forms of activities that would be appropriate to consideration for promotion.
CRITERIA FOR DETERMINING RANK FOR INITIAL APPOINTMENT TO THE UNIVERSITY FACULTY

The criteria listed below are intended for guidance in determining rank for initial appointment. These criteria are most directly applicable to the disciplines where graduate terminal degree programs are generally available, and when it is customary for university faculty members in these disciplines to hold the graduate terminal degree. It is specifically recognized that university programs in certain specialized fields require faculty whose education and/or experience will be different from the stated criteria. In special cases professional competency may be substituted for advanced degrees.

For Appointment to:

Instructor
1.1 Educational qualifications-Master's degree in appropriate discipline

1.2 Experience-evidence of successful teaching and/or related work experience.

Assistant Professor
1.1 Educational qualifications-terminal graduate degree in appropriate discipline

1.2 Experience-evidence or successful teaching (may be part-time teaching or service as graduate assistant) and/or related experience

2.1 Educational qualifications-Master's degree plus advanced graduate study (equivalent to "ABD") in appropriate discipline

2.2 Experience-evidence of successful teaching (may be part-time teaching or service as graduate assistant) and/or related experience

or

3.1 Educational qualifications-Master's degree plus one year (24 semester hours) of advanced graduate study in appropriate discipline

3.2 Experience-three years of successful teaching and/or related work experience

Associate Professor

1.1 Educational qualifications-terminal/degree in appropriate discipline

1.2 Experience-three years of successful college or university teaching at the Assistant Professor level (including administrative) and/or directly related work experience

1.3 Evidence of scholarly and/or creative achievements

Professor
1.1 Educational Qualifications-terminal graduate degree in appropriate discipline

1.2 Experience-five years of successful college or university teaching at the Associate Professor level (including administrative) and/or directly related work experience

1.3 Evidence of scholarly and/or creative achievements...
TERMINATION OF ASSOCIATE OF ARTS DEGREE PROGRAM IN INSTRUCTIONAL MEDIA

Mr. Rowlett moved that the Senate approve the termination of the Associate of Arts Degree Program in Instructional Media. This recommendation was made based on the fact that very few students have been enrolled in the program and very few jobs are available for the graduates. The motion was seconded by Mr. Branson and approved by the Senate.

MINOR IN DANCE

Mr. Rowlett moved the approval of the proposal for the addition of a minor in Dance in the Department of Physical Education. The motion was seconded by Mr. Myers and approved by the Senate.

Copies of the above proposals in their entirety are on file with the official Minutes of this meeting.

CRITERIA FOR DETERMINING RANK FOR INITIAL APPOINTMENT TO THE UNIVERSITY FACULTY

Mr. Rowlett presented to the Senate the Criteria for Determining Rank for Initial Appointment to the University Faculty. Mr. Rowlett noted that the guidelines had been developed over a period of eighteen (18) months and copies had been distributed to the faculty. Five letters of reaction to the proposed document were received by Mr. Rowlett. He further noted that, during open hearings, most reactions had been favorable. He told the Senators he realized that this was only the beginning since there would be revisions and other changes to be made. However, he felt they had made a good start.

Mr. Rowlett moved that the Senate approve the proposed guidelines. Mr. Hansson seconded the motion.

Mr. Graybar questioned the experience factor regarding "teaching assistant" in graduate school.

Mr. Rowlett responded that the committee seemed to think that it would be desirable to have the experience factor involved.

Mr. Heberle questioned the third sentence, page 3, under Promotion Recommendations, referring to senior tenured faculty members.

Mr. Rowlett responded that the committee did not make an effort to spell out, in detail, the procedures to be employed. This matter was left for further development, at which time an attempt will be made to be more specific.

Mr. Gilliland asked if this document applies retroactively to persons presently employed on the faculty.

Mr. Rowlett stated that he felt the review committee would be sensitive to the fact that there are some people with many years of service who do not squarely fit what is in the document. Therefore, there is always room for exceptions.

Following a question from Mr. Branson regarding the tenure requirement, Mr. Rowlett indicated that the document reflected the present practice.
Mr. Griffith asked why the remainder of the first sentence on page 7, under Termination of Tenure, was deleted. He felt the full statement should be included.

Mr. Rowlett responded that this was done for purposes of abbreviation.

Mr. Griffith asked if this particular statement in the document was meant to change the statement in the Faculty/Staff Handbook.

Mr. Rowlett responded that nothing in the Faculty/Staff Handbook would be changed without being done so properly and this was not intended when the statement was included in the proposed document.

Mr. Griffith moved to include the last three paragraphs, as modified, of the tenure statement published on page 23 of the University Handbook for Faculty and Staff in the proposed guideline document. The motion was seconded by Mr. Thompson and the amendment was approved by the Senate.

Other New Business

Mr. Castle reported the following results of the April 27 election to select an advisory committee to work with the Presidential Search Committee:

Allied Health & Nursing          DP
Arts and Sciences                Charles Nelson, Frederic Ogden, Morris Taylor
Arts and Technology             Clyde Craft
Business                        Bentley Hilton
Central University College       Clyde Lewis
College of Education             James Stull, Joe Wise
College of Law Enforcement       Robert Bagby
Library                         Ernest Weyhrauch

Mr. Joe Wise was elected Chairman by the members of the advisory committee.

Mr. Burkhart asked that the Senate try to reconvene later in the week to complete the discussion of the Faculty Senate Study Committee recommendations.

Adjournment

There being no further business to come before the Faculty Senate, Mr. Libbey moved that the Senate adjourn until 4:40 p.m., Wednesday, May 5. The motion was seconded by Mr. Graybar and approved by the Senate with adjournment at 6:25 p.m.

Respectfully submitted,

William E. Sexton
Secretary

Note: Minutes of the meeting of May 5 will follow.
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tendance of the N. E. A. would meet in Cleveland, beginning February 22. He requested permission to attend this meeting and to take with him Dr. W. C. Jones to represent the institution. The following motion was made by John Nolan, seconded by H. M. Brock, which motion was put and carried, each member voting "aye":

"That permission be granted to Dr. H. L. Donovan and Dr. W. C. Jones to attend the meeting of the American Association of Colleges and the Department of Superintendence of the N. E. A. in Cleveland, beginning February 22; and that the necessary appropriation be made to cover the traveling expenses of these representatives."

**CLASSIFICATION OF FACULTY**

President Donovan stated that the accrediting agencies to which the College belongs require institutions to rank their faculty members under the following classifications: Professor, associate professor, assistant professor, and instructor. He stated that it was desirable that this classification be set out in the new catalog which would go to press shortly. He asked that the Board approve the following classification of the members of the faculty:

**Professors**

- Roy B. Clark
- Meredith J. Cox
- Noel B. Cuff
- J. T. Dorris
- Richard A. Edwards
- Jacob D. Farris
- Thomas C. Herndon
- Arnim Dean Hummell

- Professor of English
- Professor of Chemistry
- Professor of Educational Psychology
- Professor of History and Government
- Director of Training School; Professor of Education
- College Physician; Professor of Health Education
- Professor of Chemistry
- Professor of Physics