Foundation Professorships

Policy Statement

Foundation Professorships recognize those faculty members who have demonstrated outstanding performance as teachers and who have been recognized by their colleagues as exemplifying outstanding qualities relating to the University’s stated missions in teaching, service, and scholarship. Selection of these professorships shall be based on the criteria listed under Section I.B below.

I. Nomination

a. All full-time tenured faculty members whose major responsibility is teaching and who have held the rank of Professor for at least five years at EKU are eligible for nomination.

b. Full-time tenured faculty members may nominate any qualified faculty member. Self nominations are not accepted. Nominations will consist of the following items:

i. Narrative: Describe the nominee’s extraordinary successes in teaching, scholarship, and service by providing a three- to five-page (double-spaced) narrative that addresses the following criteria:
   - Outstanding teaching skills: using a variety of effective instructional techniques; motivating students to a high level of interest; and guiding students to a high level of learning and achievement;
   - Creativity and resourcefulness in fulfilling teaching responsibilities;
   - Self-motivation and enthusiasm for university teaching;
   - Expertise or distinguished accomplishment in the discipline;
   - Exemplary linking of service and scholarship to excellence in teaching;
   - Recognition by colleagues as making and having made significant contributions for the advancement of the department, college, and university; and
   - Acknowledgment as a leader and mentor for colleagues, students, and individuals in the professional community.

ii. Nominee’s Vita: Provide a current curriculum vita.

c. Nomination materials shall be submitted to the Chair of the Foundation Professor Selection Committee no later than the last Friday in October.

II. Preliminary Selection

The Foundation Professor Selection Committee shall give full consideration to all eligible faculty who are nominated and, based on these nominations, will select up to six nominees for further review as candidates for Foundation Professor. Candidates chosen by the Committee for further consideration will be notified in writing by the Committee Chairperson by the last Friday in November.
III. Submission of Additional Information

The Foundation Professorship Selection Committee will request additional information for each of the candidates selected in Part II. The Department Chair (unless the chair submitted the nomination), the Department Promotion and Tenure Committee, and the Dean of the College will be sent a copy of the memorandum attached to these Guidelines and incorporated into the Guidelines by this reference. Based on their respective knowledge of the candidate’s current and past performance, the recipients of the memorandum will be given an opportunity to respond to the following: “In 3-5 pages, reflect on the strengths and weaknesses of the candidate as he/she fulfills the highest expectations of a full professor in your department in the areas of teaching, scholarship and service, including professional relationships with colleagues and students as they relate to the three areas.” This material shall be submitted to the Committee no later than the second Friday in January.

IV. Final Selection

The Foundation Professorship Selection Committee will review materials submitted for all candidates. Based on the review of those materials, the Committee will choose up to six semi-finalists for Foundation Professor. The Foundation Professorship Selection Committee will review all materials submitted, conduct personal interviews with the semi-finalists and recommend a finalist or finalists to the President. The President will notify the successful candidates. Announcement of the award(s) will be made to the university community in a timely manner through appropriate university publications and the local news media.

V. Expectation

The Foundation Professor will serve as an exemplar for the academic community. The unique talents of the recipient(s) will be shared with colleagues, especially junior members of the University faculty. The salary supplement of $5,000 for a Foundation Professor assumes employment at full salary; the supplement shall be proportionately reduced for Foundation Professors who are not in full-time status at full salary (e.g., leave without pay for a semester or academic year sabbatical at one-half salary).

VI. Foundation Professorship Selection Committee (FPSC)

a. The President shall choose the FPSC from the body of active Foundation Professors and announce her choices of members, alternates, and chair of the FPSC on the annual University committee list.

b. Members shall serve for three-year terms. Terms will be staggered.

c. The committee shall consist of an odd-number of members.

d. Alternate members will also be appointed to the Committee to be available to serve on an as needed basis.

Entities Affected by the Policy

- Colleges
- Departments
- Part-Time Faculty
- Office of Academic Affairs

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This policy has not yet been reviewed under Policy 1.1.1. For purposes of cataloging, it has been placed in an abbreviated form of the policy template. It remains an official university policy and will eventually be reviewed under Policy 1.1.1.
Interpreting Authority

Provost and Vice President of Academic Affairs

Policy Adoption Review and Approval

Policy Revised

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<td>December 4, 2003</td>
<td>Board of Regents</td>
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<td>December 3, 1990</td>
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Policy Issued

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<td>October 3, 1987</td>
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*Adoption mechanism and policy status unclear. Research of policy history still ongoing.

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this person be Ms. Cheryl Harris, University Counsel. After a motion made a duly
seconded, this recommendation was approved.

Council on Academic Affairs

Dr. Lyle Cook, University Provost and Vice President for Academic Affairs, presented
the following recommendations to the Board:

1. Program Suspension, College of Education, Specialist in Education
   Administration and Supervision.

2. Berea-EKU ROTC Affiliation Agreement

3. Awarding Degrees at the end of the first summer session, Summer I and at the end
   of Summer II.

4. Amendment to the Retirement Transition Policy.

5. Revision to the Foundations Professorships – Nomination, Evaluation and
   Selection Procedures.

6. Revision to the Sabbatical Policy.

Mr. Oliver made a motion to approve these recommendations and it was seconded by Dr.
Schlomann. The roll was called and the following members voted "aye": Mr. Abney,
Dr. French, Mr. Gilbert, Ms. Henson, Ms. O’Brien, Mr. Oliver, Ms. Rogers, Dr.
Schlomann, Mr. Williams, and Mr. Rice. Details on the approved actions are included in
the Official Minutes of the Board of Regents

Approval of Candidates for Degrees

Dr. Cook asked the Board for its approval of awarding degrees to all candidates for
degrees in December who successfully met the requirements for those degrees at the end
of the term. A record of those earning degrees will be maintained by the Registrar. Ms.
O’Brien made a motion for approval which was seconded by Ms. Rogers and passed by
voice vote.

Finance and Planning Committee

Mr. Johnston presented the Board with a recommendation for a one-time surcharge of
$100 per resident student and $200 per non-resident student to be imposed during the
Spring, 2004, semester. This recommendation had already been explained by the
President in her remarks and in the information item presented by Dr. Koppes.
Action Agenda

Executive and Academic Affairs Committee, A-7

I. Revision to the Foundation Professorships – Nomination, Evaluation, and Selection Procedures

II. Issue

The primary purpose of the revisions to the Foundation Professorships – Nomination, Evaluation, and Selection Procedures is to streamline the process.

III. Background and Process

The previous procedures were very complex and cumbersome and a committee was appointed to review and streamline the process. Also a clarification on eligibility for nomination was added in that a full-time tenured faculty member must hold the rank of Professor for at least five years at Eastern Kentucky University.

IV. Alternatives

Continue with the present process.

V. President’s Recommendation

The President recommends approval.
Applications are available in the Powell Building for the next two weeks for student organizations to apply for office space.

COMMITTEE REPORTS:

Budget Committee. Senator Siegel reported that the committee met on October 2. The committee reviewed the Libraries budget with Dr. Lee Van Orsdel, Dean of Libraries, in attendance. Dr. Van Orsdel provided a detailed and finely organized analysis of the effects of the current budget situation on the provision of services and materials to faculty, staff, and students.

The meeting concluded with a discussion of agenda items for the remainder of the fall semester and the role of the Faculty Senate Budget Committee as an information-gathering and/or dissemination group.

Faculty Welfare Committee. Senator G. Yoder reported that the committee met on October 1 to discuss an amendment to the salary adjustments motion. That amendment will be proposed later in the meeting.

The committee also began to work on a faculty survey to aid in establishing guidelines for the disbursement of the development funds from the Provost's office. The survey should be available within the next couple of weeks and will be administered online.

UNFINISHED BUSINESS:

Foundation Professor Motion. Senator Siegel moved, seconded by Senator Callahan, to separate the Foundation Professor motion into two separate motions, one to deal with the process and procedures and the other to deal with the effective date.

Motion one, to approve the process and procedures was approved by the Senate.

Motion two, effective date of 2003-2004. Senator Marchant moved to amend motion two, seconded by Senator Collins, to delete "2003-2004" from the title and have the effective date begin for 2004-2005. The senate was in agreement to amend the motion. Motion two, in its amended state, was approved by the Senate.

Salary Adjustments Motion. Senator Rahimzadeh, seconded by Senator G. Yoder, moved to amend the original motion to include the following statement after number five: "The Welfare Committee also recommends that the Provost periodically update the Senate regarding specific details of the adjustment process." The amendment was approved by the Senate.

Senator Dean moved, seconded by Senator Smith, to amend the motion to add the words "in no particular order of priority" after the word "factors". This amendment was approved by the Senate.

Senator D. Pierce moved, seconded by Senator McKenney, to delete number four from the motion. The Senate was not in agreement and the amendment failed for lack of support.

Senator Kristofik, seconded by Senator Gossage, moved to amend number four to the following: "Because departmental involvement is important to the success of a long-term adjustment program, the Committee recommends that the individual chairs and deans be consulted during the process of making adjustments." The Senate was in agreement and the motion to amend was approved.