**Action Items**

1. Comprehensive Baccalaureate Degree Requirements Revision - Immediately adjust all 120 hour programs to require no more than 30 residency hours. Adjust any programs of greater than 128 hours to the 25% standard effective with the 13/14 academic year. Identify and communicate as soon as possible with any program that will have an increased residency requirement for 13/14.

2. Comprehensive Associate Degree Requirements Revision – revise minimum hours required to be earned at EKU.

3. Academic Bankruptcy Policy Revision – revise policy to allow students to retain earned hours.

4. Dual Credit (EKU Now!) Revision – revise Catalog language

**Discussion Item**

1. Learning Community “Z” Sections of Existing Courses
   - This item will return in the December CAA meeting with additional information.
   - Creating a standard definition of Learning Community sections
   - Determining what type of sections Learning Community standards

The meeting of the Council on Academic Affairs was adjourned at 3:30 p.m.

COUNCIL ON ACADEMIC AFFAIRS Minutes from November 15, 2012
Submitted by Rick McGee, Office of the Registrar
1) Comprehensive Baccalaureate Degree Requirements

Justification:
1. SACS standard: 3.5.2; "The institution awards degrees only to those student who have earned at least 25 percent of the credit hours required for the degree through instruction offered by that institution."
   a. Students in programs requiring more than 128 hours are not meeting the above SACS standard.
   b. Students in 120 hour programs are being held to greater than the SACS standard.
   c. The language below creates an equitable accounting of residency for all students.

2. The Servicemembers Opportunity College (SOC) agreement under which we provide education to military personnel requires that military students pursuing a 120 degree program be held to no more than 38 hours of residency credit.

Effective date: Request implementing in two phases.

   Phase 1
   - Immediately adjust all 120 hour programs to require no more than 30 residency hours.

   Phase 2
   - Adjust any programs of greater than 128 hours to the 25% standard effective with the 13/14 academic year.
   - Identify and communicate as soon as possible with any program that will have an increased residency requirement for 13/14.

Current catalog language:

Comprehensive Baccalaureate Degree Requirements:
(Page 48, 2012-13 Undergraduate Catalog)

To qualify for a baccalaureate degree, students must satisfy the following requirements:

1. Complete all requirements in the degree program as established by appropriate University committees.

2. Complete University academic requirements, including basic skills proficiencies in English, reading, and mathematics, a Student Success Seminar, a writing intensive course, a wellness course, the major specific ACCT (Applied Critical and Creative Thinking) experience and the general education curriculum.

3. Complete a minimum of 120 semester credit hours, with at least 42 hours at the 300 level or above.

4. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at Eastern Kentucky University. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and Eastern Kentucky University work.

5. Earn a minimum of 32 semester hours through EKU if the student is pursuing a 120 hour degree program. If the degree program has different requirements, the institution must determine whether the program must be completed with at least 32 EKU semester hours.

6. Earn the credits applicable to the major and supporting degree requirements within eight years prior to the date the degree is awarded. Credits more than eight years old may be used to meet general education, upper division and free elective requirements, as well as major requirements for the General Studies degree. The college dean of a student's major may validate individual 8-year-old courses to count for non-General Studies major and supporting requirements.
Action Items

1. Comprehensive Baccalaureate Degree Requirements, Catalog language Revision
   This proposal was added to clarify the acceptance of courses if prerequisites are added to required degree and program completion.
   Office of the Registrar

2. Proposal to Accept the International English Language Testing System (IELTS) as an Alternative to the Test of English as a Foreign Language (TOEFL).
   This proposal was approved from a Discussion Item on the Action Item and approved by the Council.
   Graduate Program and Research and University Programs

Discussion Items

1. Protocol for Approval of Certificate Programs
   Submitted by Dr. Sherry Robinson, Executive Assistant to the Provost for Academic Policy and Processes
   Office of the Provost

2. Course Registration, Regulation 4.1.12R, Revision
   Revise Course Registration Policy to Include Early Registration for Student Veterans
   Office of the Provost

3. EKU Online Model
   Continuing discussion from the August CAA meeting.
   Office of the Provost

Information Items

1. 2010/11 Baccalaureate Programs Requiring More than 120 hours

The Council on Academic Affairs was adjourned at 3:00 p.m.
TO: Council on Academic Affairs

FROM: M. Tina Davis, University Registrar

DATE: 9/9/10

SUBJECT: Comprehensive Baccalaureate Degree Requirements

The Office of the Registrar submits the following item for consideration at the September 16, 2010, meeting of the Council on Academic Affairs:

Comprehensive Baccalaureate Degree Requirements, Catalog language revision
(Revisions on pp. 41-42 of the 2010-11 Undergraduate Catalog)
Comprehensive Baccalaureate Degree Requirements: (Pages 41-42 of the 2010-11 Undergraduate Catalog)

To qualify for a baccalaureate degree, students must satisfy the following requirements:

1. Complete all requirements in the degree program as established by appropriate University committees.
2. Complete University academic requirements, including basic skills proficiencies in English, reading, and mathematics; and general education; as established by appropriate University committees for each degree program.
3. Complete a minimum of 120 semester credit hours, with at least 42 hours at the 300 level or above.
4. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at Eastern Kentucky University. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and Eastern Kentucky University work.
5. Earn a minimum of 32 semester hours through EKU.*
6. Earn the credits applicable to the major and supporting degree requirements within eight years prior to the date the degree is awarded. Credits more than eight years old may be used for other general education, upper division, and free elective requirements as well as major requirements, for the General Studies degree. **validated by** The college dean is a student’s major advisor, and is responsible for ensuring that students have satisfied 8 curriculum courses to complete the General Studies major, and supporting requirements.
7. Students enrolled in MAT 090 are not permitted to enroll in any course with the following prefix: AST, BIO, CHE, CIS, CNM, CSC, FOR, GLY, NAT, PHY, SCI or STA.

8. According to AACSB International business accreditation standards, students enrolled in University baccalaureate degree programs, other than those within EKUBusiness, will not receive credit toward their degrees for more than 25 percent of their undergraduate programs in credit hours in courses offered through EKUBusiness and/or business courses (courses commonly taught in school of business) transferred from other colleges and universities or taken from other units within Eastern Kentucky University. Students who desire to take business courses are encouraged to enroll in the Business minor.
9. Transfer students with 30 or more hours will not be required to take the University Orientation class.

*Degree programs offered by the College of Business and Technology have more stringent residency requirements. Please refer to degree requirements in the College of Business and Technology section of this Catalog.
Proposed Policy 4.4.4 Cost Transfers on Externally Sponsored Programs
Proposed Policy 4.4.5 Direct Charges on Externally Sponsored Projects
Proposed Policy 4.4.6 Effort Reporting on Externally Sponsored Projects
Proposed Policy 4.4.7 Externally-Sponsored Program Submission and Award Acceptance
Proposed Policy 4.4.8 Salary Compensation on Externally Sponsored
Proposed Policy 4.4.9 Sub-recipient Monitoring
Proposed Policy 4.4.10 Facilities and Administrative (F&A) Cost Recovery and Distribution
Proposed Policy 4.6.1-Determining Qualifications for Faculty Teaching Credit-Bearing Courses
Baccalaureate Degree Requirements- policy revision
Coursework Transfer After Dismissal-policy revision
Latin Honors-policy revision

Following discussion of the items above, Mr. Turner made a motion to approve. Dr. Frisbie second. The motion passed by voice vote. Details on the approved items are included with the Official Minutes of the Board of Regents.

Third Amendment to Employment Agreement

Ms. Spain presented for Board approval an amendment to the Employment Agreement between the Board and President Whitlock for the purpose of documenting the Board’s requirement as a condition of President Whitlock’s employment that the Blanton House be President Whitlock’s primary residence. Dr. Frisbie made a motion to approve; Mr. Turner second. The motion passed by voice vote.

Recommendation to Retain External Sources for Assistance with Board’s Evaluation of President

Mr. Bates recognized Dr. Frisbie to present for Board action the Executive and Academic Affairs Committee’s recommendations regarding the presidential evaluation process. Dr. Frisbie presented the Executive and Academic Affairs Committee’s recommendation that the Board seek via an addendum to the request for proposals (RFP) a best and final offer for consulting services from both consultants who submitted proposals associated with the presidential review. Mr. Turner second. During the discussion of the recommendation, Mr. Abney stated that he supported a comprehensive evaluation of the President, agreed that having an objective third party assist the Board with the process would be beneficial to the Board and the President, but also believed it very important for the Board, especially during the challenging economic times, to be cognizant of the costs and diligent in the negotiation of professional and administrative fees. Following Board discussion, the motion passed by voice vote.

Next, Dr. Frisbie presented the Executive and Academic Affairs Committee’s recommendation that the Board grant the Executive and Academic Affairs Committee authority to negotiate and enter into a contractual agreement on its behalf with either of the two consultants who submitted proposals for the purpose of obtaining consulting services to and in the completion of the presidential review; and that such an agreement not exceed $20,000 in estimated commitment for professional and administrative fees. Mr. Turner second. Mr. Abney inquired as to the ability of the University to provide administrative support where appropriate and requested that the University do so in order to reduce to the extent possible administrative fees incurred in connection with the professional consulting services. Following Board
TO: Dr. Doug Whitlock  
President

FROM: Sherry Robinson, Special Assistant to the Provost

DATE: January 7, 2009

RE: Baccalaureate Degree Requirements

Executive Summary

The attached policy revision is a result of a recommendation of the Graduation and Retention Task Force, convened by former President Joanne Glasser. The revision of the Baccalaureate Degree Requirements was submitted in March 2008 to the Provost Council, which recommended support. In October 2008, the Council on Academic Affairs recommended support and in November 2008, the Faculty Senate recommended support.

The revision of the Baccalaureate Degree Requirements is now submitted for your consideration and submittal to the Board of Regents for final approval. Please let me know if you have any questions or need any additional information.

Presidential Action:
☑ Recommend approval and submission to the Board of Regents for adoption  
☐ Approve (no Board of Regents approval is required)  
☐ Submit to President’s Cabinet for advisement  
☐ Submit to ___________________________ for further review, drafting, or stakeholder feedback  
☐ Not approved/not recommended for submission to the Board of Regents  
☐ Other action recommended ___________________________

[Signature]  
1/8/09  
Date

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution.
University Policy Impact Statement

Date: Sept. 2, 2008

Policy Number (If known): ____________________ Policy Name: Baccalaureate Degree Requirements

Originator(s): Graduation and Retention Task Force, Enrollment Management

Check One: ✓ Revision of Existing Policy ☐ New Policy

Justification for Proposed Changes or for New Policy (Attach additional sheet if necessary)

1. All but three of EKU's benchmarks require between 120-124 credit hours.
2. Murray State University requires 120 hours.
3. A number of states are setting the maximum hours at 120 and 124.
4. Some EKU degrees require 25-45 hours in free electives.

(Continues on attached sheet.)

Consistency with EKU's Mission and Strategic Plan, Other Policies, and Related External Documents

Cite relevant official statements from EKU or external sources.

The proposed change honors EKU's "most central core value" of student success by encouraging retention and graduation.

Impact on the University

(1) Identify resources (human, financial, physical, operational, technological, other) needed to implement and maintain compliance; (2) Identify changes to EKU's culture and/or behaviors that may be involved.

No significant resources are needed to implement the policy change and maintain compliance.

List Key Stakeholders who have been consulted, Indicate action taken and the date it was taken. Attach additional page if necessary.

Provost Council: ✓ Yes ☐ No ☐ Other Date: March 28, 2008
Council on Academic Affairs: ✓ Yes ☐ No ☐ Other Date: 10/16/08 Approved
Faculty Senate: ✓ Yes ☐ No ☐ Other Date: 11/10/08 Approved
Provost Council: ✓ Yes ☐ No ☐ Other Date: 
President: ✓ Yes ☐ No ☐ Other Date: 
Board of Regents: ✓ Yes ☐ No ☐ Other Date: Pending

Executive Policy Group Only
☐ Board Approval Required ✓ Additional Pages Attached # of additional pages: 2

Print Form
COUNCIL ON ACADEMIC AFFAIRS MINUTES  
April 16, 2009

Members Present: Allen Ault, Onda Bennett, Rich Boyle, Lindsey Cross, Ed Davis, Michael Foster, Claire Good, Gary Kuhnhemm, Jaleh Rezaie, Sherwood Thompson, Liz Throop, Janna Vice, Deborah Whitehouse

Members Absent: Steve Byrn*, Tina Davis*, Verna Freer*, Linda Frost, E.J. Keeley, Sandra Moore, Kim Naugle*, Rodney Piercey, Benton Shirey, Mixon Ware*  
*indicates prior notification

Non-Members Present: Sheila Adkins, Myra Beth Bundy, Connie Callahan, Justin Cooper, Stephanie Hall, DaJuane Harris, David May, Derrick Morton, Bill Phillips, Jerry Pogatshnik, Bianca Puglia, Julie Robinson, Laura Schmuldt, Anne Shordike (for Mixon Ware), Sue Strong, Deneia Thomas, Linda Turner

Dr. Janna Vice called the Council on Academic Affairs to order at 1:02 p.m. on April 16, 2009.

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Approval of the Minutes – March 19, 2009  
The minutes were approved as distributed.

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ACTION ITEMS

Upper Division Hours Requirement  
Ad-Hoc Committee  
Effective Date

Associate of General Studies  
Office of Associate Provost  
Effective Date

Business and Technology  
Effective Date

Accounting, Finance & Information Systems

Course Drops

ACC 527 Managerial Cost Accounting  
Fall 2009

ACC 550 Accounting for Non-Profit Organization  
Fall 2009

ACC 727 Managerial Cost Accounting  
Fall 2009

ACC 750 Accounting for Non-Profit Organization  
Fall 2009
Baccalaureate Degree Requirements

Justification for Proposed Changes or for New Policy (continued from page one)

5. Financial indebtedness becomes a factor for seniors, especially as tuition costs continue to rise.

6. Degree programs that wish to use the 120 hours would have that option but degree programs that want or need more hours would still have the ability to require more hours. There would be no need for special permission to go above 120 hours.
Baccalaureate Degree Requirements (Revision)

Current wording: (Pg. 48 of the Undergraduate Catalog, 2008-09)

**DEGREE information**

Comprehensive Baccalaureate Degree Requirements

To qualify for a baccalaureate degree, students must satisfy the following requirements:
1. Complete all requirements in the degree program as established by appropriate University committees.
2. Complete University academic requirements, including basic skills proficiencies in English, reading, and mathematics; and general education; as established by appropriate University committees for each degree program.
3. Complete a minimum of 128 semester credit hours, with at least 43 hours at the 300 level or above.
4. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at Eastern Kentucky University. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and Eastern Kentucky University work.
5. Earn a minimum of 32 semester hours through EKU.*
6. Earn the credits applicable to the degree within eight years prior to the date the degree is awarded. Credits more than eight years old may be validated by the college dean.
7. Students enrolled in MAT 090 are not permitted to enroll in any course with the following prefix: AST, BIO, CHE, CIS, CNM, CSC, FOR, GLY, NAT, PHY, SCI or STA.
8. According to AACSB International business accreditation standards, students enrolled in University baccalaureate degree programs, other than those within EKUBusiness, will not receive credit toward their degrees for more than 25 percent of their undergraduate programs in credit hours in courses offered through EKUBusiness and/or business courses (courses commonly taught in school of business) transferred from other colleges and universities or taken from other units within Eastern Kentucky University. Students who desire to take business courses are encouraged to enroll in the Business minor.

*Degree programs offered by the College of Business and Technology have more stringent residency requirements. Please refer to degree requirements in the College of Business and Technology section of this Catalog.

Proposed Revised Catalog text (Effective Fall 2009.) New text is underlined.

**DEGREE information**

Comprehensive Baccalaureate Degree Requirements

To qualify for a baccalaureate degree, students must satisfy the following requirements:
1. Complete all requirements in the degree program as established by appropriate University committees.
2. Complete University academic requirements, including basic skills proficiencies in English, reading, and mathematics; and general education; as established by appropriate University committees for each degree program.
3. Complete a minimum of 120 semester credit hours, with at least 43 hours at the 300 level or above. Because degree requirements may differ, students should refer to the Catalog for the requirements for specific programs.
4. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at Eastern Kentucky University. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and Eastern Kentucky University work.
5. Earn a minimum of 32 semester hours through EKU.*
6. Earn the credits applicable to the degree within eight years prior to the date the degree is awarded. Credits more than eight years old may be validated by the college dean.
7. Students enrolled in MAT 090 are not permitted to enroll in any course with the following prefix: AST, BIO, CHE, CIS, CNM, CSC, FOR, GLY, NAT, PHY, SCI or STA.
8. According to AACSB International business accreditation standards, students enrolled in University baccalaureate degree programs, other than those within EKUBusiness, will not receive credit toward their degrees for more than 25 percent of their undergraduate programs in credit hours in courses offered through EKUBusiness and/or business courses (courses commonly taught in school of business) transferred from other colleges and universities or taken from other units within Eastern Kentucky University. Students who desire to take business courses are encouraged to enroll in the Business minor.

*Degree programs offered by the College of Business and Technology have more stringent residency requirements. Please refer to degree requirements in the College of Business and Technology section of this Catalog.
University Policy Impact Statement

Date: Sep 2, 2008

Check One: ☒ Revision of Existing Policy ☐ New Policy

Policy Number (If known) __________________ Policy Name: Baccalaureate Degree Requirements

Originator(s): Graduation and Retention Task Force, Enrollment Management

Justification for Proposed Changes or for New Policy (Attach additional sheet if necessary)

1. All but three of EKU’s benchmarks require between 120-124 credit hours.
2. Murray State University requires 120 hours.
3. A number of states are setting the maximum hours at 120 and 124.
4. Some EKU degrees require 25-45 hours in free electives.
   (See attached sheet.)

Consistency with EKU's Mission and Strategic Plan, Other Policies, and Related External Documents
Cite relevant official statements from EKU or external sources.

The proposed change honors EKU's "most central core value" of student success by encouraging retention and graduation.

Impact on the University
(1) Identify resources (human, financial, physical, operational, technological, other) needed to implement and maintain compliance; (2) Identify changes to EKU's culture and/or behaviors that may be involved.

No significant resources are needed to implement the policy change and maintain compliance.

List Key Stakeholders who have been consulted. Indicate action taken and the date it was taken. Attach additional page if necessary.

Council on Academic Affairs
☐ Yes ☐ No ☐ Other

Faculty Senate
☐ Yes ☐ No ☐ Other

Provost Council
☐ Yes ☐ No ☐ Other

Executive Policy Group Only
☐ Board Approval Required ☐ Additional Pages Attached # of additional pages

Office of Academic Affairs Page 6
Baccalaureate Degree Requirements

Justification for Proposed Changes or for New Policy (continued from page one)

5. Financial indebtedness becomes a factor for seniors, especially as tuition costs continue to rise.

6. Degree programs that wish to use the 120 hours would have that option but degree programs that want or need more hours would still have the ability to require more hours. There would be no need for special permission to go above 120 hours.
Baccalaureate Degree Requirements (Revision)

Current wording: (Pg. 48 current catalog)

To qualify for a baccalaureate degree, students must satisfy the following requirements:

3. Complete a minimum of 128 semester credit hours, with at least 43 hours at the 300 level or above.

Proposed wording: (Effective Fall 2009)

3. Complete a minimum of **120** semester credit hours, with at least 43 hours at the 300 level or above. Because degree requirements may differ, students should refer to the Catalog for the requirements for specific programs.
TO: Council on Academic Affairs

FROM: Sherry Robinson
Special Assistant to the Provost for Academics, Policy, and Governance

DATE: October 3, 2008

RE: Agenda Items for 10/16/08 Council on Academic Affairs meeting

The following items are being submitted from the Office of Academic Affairs to the Council on Academic Affairs for the October 16, 2008 meeting:

Revision of Coursework Transfer after Dismissal regulation

Action Item

EKU's current policy, which does not allow students who are dismissed from EKU to transfer coursework back to EKU that is taken during dismissal, does not conform to best practices. Our state peers and benchmarks do not penalize students in this way. If students are able to demonstrate success in coursework, they should be able to transfer that coursework to EKU regardless of their circumstances. Further, students are more likely to return to EKU if they can transfer coursework taken during a dismissal.

Revision of Declaring a Major regulation

Action Item

Students would be required to declare a major during the semester in which they register for their 45th hour.

Revision of Baccalaureate Degree Requirements regulation

Action Item

The baccalaureate degree requirement for a minimum of 128 hours would be revised to 120 hours. Degree programs that wish to use the 120 hours would have that option but degree programs that want or need more hours would still have the ability to require more hours.

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution
11. COR 375 Applied Skills Practicum 100 to 300
   Withdrawn

12. COR 423 Topical Seminar: ________
   Withdrawn

13. COR 450S Service Learning in Corrections: ________
   Withdrawn

14. COR 460 Independent Study
   Withdrawn

15. COR 470 Delinquency and Crime Prevention
   Withdrawn

Program Revision

1. B.S. Correctional and Juvenile Justice Studies
   Drop and add courses, require 2.0 GPA, clarify General Education requirements
   Withdrawn

2. Minor in Correctional and Juvenile Justice Studies
   Revise program to incorporate COR 340
   Withdrawn

3. Professional Certificate in Youth Services
   Replace COR 100 with COR 340
   Withdrawn

4. Professional Certificate in Correctional Intervention Strategies
   Replace COR 100 with COR 340
   Withdrawn

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Originator(s)

Office of Academic Affairs

1. Coursework Transfer After Dismissal
   Revise regulation to allow for transfer
   CAA Approved

2. Declaring a Major
   Change declaration to semester of 45th hour
   CAA Approved

3. Baccalaureate Degree Requirements
   Revise degree requirement from 128 to 120 hours
   CAA Approved

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Originator(s)

Enrollment Management

1. Subsequent Degree Requirements
   Revise policy and Catalog language to clarify requirements for subsequent degrees
   CAA Approved

2. Undergraduate and Graduate Course Load Maximums
   Affirm adherence to current policy and revise Catalog text
   CAA Approved

3. Latin Honors Requirements
   Revise policy to allow transfer of credits from other institutions toward earning of Latin honors designations
   CAA Approved

4. Academic Standing Minimum Scholastic Standards
   Revise Academic Standing levels
   CAA Approved