b. Senator Richardson recommended that each designation population (Students with Disabilities, Student Athletes, Honors, etc.) should be considered individually for possible inclusion in the Early Registration for Designated Populations proposal.

c. Senator Johnson requested that the ad hoc committee's suggestion to create a university-level committee should be developed now and presented along with the actual policy rather than waiting until the need arises to establish the committee structure; and that the recommendations of the Ad Hoc Committee on Early Registration be given due consideration to address the needs of students with significant family care and support responsibilities.

Senator Ware announced that if any other senators have an issue that is critically important which should be included in the addendum, please send it to Steffen Wilson, chair of the Ad Hoc Committee within the next week.

Ad Hoc Committee Report on Syllabus Policy. Dr. Janna Vice reported that the committee met and had a very productive and effective meeting. The revised policy will be presented to the Executive Committee at the November meeting and to the Senate at the December meeting.

NEW BUSINESS:

Report from Council on Academic Affairs

1. Subsequent Degree Requirements
2. Undergraduate & Graduate Course Load
3. Latin Honors
4. Academic Standing
5. Baccalaureate Degree Requirements
6. Coursework Transfer After Dismissal
7. Declaring a Major

Senator Resor moved approval of item #1 (subsequent degree requirements), seconded by Senator Pruitt. Motion #1 carried.

Senator Resor moved approval of item #2 (undergraduate & graduate course load), seconded by Senator Frisbie. Motion failed for lack of support.

Senator Frisbie moved approval of #3 (Latin Honors), seconded by Senator Foote. Motion carried. Senator Kristofik asked to be on record as voting against the motion.

Senator Collins moved approval of item #4 (academic standings), seconded by Senator Ciocca. Motion carried.
Action Items

EASTERN KENTUCKY UNIVERSITY
Serving Kentucky Since 1906
Office of the Registrar

TO: Council on Academic Affairs

FROM: Gary Kuhnhenn, Interim Assoc. VP for Enrollment Management

DATE: September 30, 2008

RE: Agenda Items for October 16, 2008 CAA Meeting

I. Subsequent Degree Requirements

The catalog policy language regarding Subsequent Degrees (section Subsequent Degrees, pg. 49 of the Undergraduate Catalog) is currently being interpreted by the University community in two distinct ways. This is resulting in inconsistent application of the policy.

The current Catalog language notes,

"Students having earned one degree, either from Eastern Kentucky University or from another regionally accredited institution, may subsequently pursue an additional degree, either associate or baccalaureate, by completing all requirements of the subsequent degree, including major, supporting, and general education requirements. While some of the hours earned from the earlier degree may count toward the subsequent degree, students must earn at least 16 approved semester hours for an associate degree beyond those required for the earlier degree. A subsequent baccalaureate degree requires at least 32 approved hours beyond those required for the earlier degree. Hours required for both degrees must be taken at Eastern Kentucky University or, as approved by the dean of the college awarding the subsequent degree, at another regionally accredited institution. Students who have completed a previous degree elsewhere and apply to Eastern Kentucky University should have official transcripts from the institutions previously attended sent to Eastern Kentucky University’s Admissions Office.”

MOTION: Revise the catalog language to state:

Students having earned one degree, either from Eastern Kentucky University or from another regionally accredited institution, may subsequently pursue an additional degree, either associate or baccalaureate, by completing all requirements of the subsequent degree, including major, supporting, and general education requirements. While some of the hours earned from the earlier degree may count toward the subsequent degree, Hours earned prior to the awarding of a first baccalaureate or associate degree may be counted toward the minimum required to earn a subsequent baccalaureate or associate degree. Students must earn at least 16 approved semester hours for an associate degree beyond
those required for the earlier degree. A subsequent baccalaureate degree requires at least 32 approved hours beyond those required for the earlier degree. Hours required for both degrees must be taken at Eastern Kentucky University or, as approved by the dean of the college awarding the subsequent degree, at another regionally-accredited institution. Students who have completed a previous degree elsewhere and apply to Eastern Kentucky University, should have official transcripts from the institutions previously attended sent to Eastern Kentucky University’s Admissions Office.

II. Undergraduate and Graduate Course Load

Affirm adherence to the University standard of a maximum course load of 21 credit hours per semester for undergraduate students and 15 credit hours for graduate students.

MOTION: Affirm adherence to the current policy. (Adherence to the current policy will not allow exceptions to be made to the “absolute maximum” course loads.)

Revise Catalog text to clarify current policy.

Student Load

A full-time student is one who enrolls in 12 or more credit hours during a fall or spring term. Students carrying fewer than 12 credit hours are considered part-time. A student who has established a superior academic record may be permitted to enroll for more than 18 hours by the dean of the college of the student’s first major. The absolute maximum load is 21 credit hours.

Ten semester hours is considered a normal load for the summer term. Twelve credit hours is the maximum enrollment allowed for the summer term. For enrollment verification purposes, 10 credit hours and above is considered full time. Ten semester hours is considered a full-time status for undergraduate students, 6 credit hours is full-time status for graduate students. However, for financial aid purposes and loan consideration, full-time status is twelve or more semester hours in any academic term. A student who has established a superior academic record may be permitted to enroll for more than 12 hours by the dean of the college of the student’s first major. The absolute maximum is 15 hours. The above limitations apply to all enrollments or combinations of enrollments for the term specified, including campus classes, regional campus classes, correspondence study (refer to the Correspondence Course Bulletin), and enrollments at other institutions. The Registrar will not record credits beyond these maximums. (Pg. 46, 2008-09 Eastern Kentucky University Undergraduate Catalog.)

Revise Graduate Catalog language:

Academic Load

During the fall and spring term the normal full-time course load for a graduate student is 9-12 credit hours. Exceptional graduate students may request dean’s permission from the dean of the college of their first major to register for
Subsequent Degree

Policy Statement

Students having earned one degree, either from Eastern Kentucky University or from another regionally accredited institution, may subsequently pursue an additional degree, either associate or baccalaureate, by completing all requirements of the subsequent degree, including major, supporting, and general education requirements. While some of the hours earned from the earlier degree may count toward the subsequent degree, students must earn at least 16 approved semester hours for an associate degree beyond those required for the earlier degree. A subsequent baccalaureate degree requires at least 32 approved hours beyond those required for the earlier degree. Hours for both degrees must be taken at Eastern Kentucky University or, as approved by the dean of the college awarding the subsequent degree, at another regionally accredited institution.

Entities Affected by the Policy

- Students
- Office of the Registrar
- Colleges

Interpreting Authority

- Provost and Vice President for Academic Affairs

Policy Adoption Review and Approval

Policy Issued

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<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
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This policy has not yet been reviewed under Policy 1.1.1. For purposes of cataloging, it has been placed in an abbreviated form of the policy template. It remains an official university policy and will eventually be reviewed under Policy 1.1.1.
then moved that the following be made a requirement for recommendation for a teaching certificate: "A minimum grade of "C" must be earned in student teaching in order for a student to be recommended by this institution for a teaching certificate." This motion was seconded and carried.

Miss Reed then recognized Mr. F. D. Ogden, who moved that the proposed major in Philosophy, a copy of which had been distributed to the Senate members, be approved. This motion was seconded and carried.

Mr. Ogden moved that the proposed major in Wildlife Management, a copy of which had been distributed, be approved. This motion was seconded and carried.

Mr. Ogden then moved that the proposed minor in Journalism, a copy of which had been distributed, be approved. This motion was seconded and carried.

Mr. F. D. Ogden pointed out that there existed an approved program in Social Work but he felt that a major in this field should be recognized as being distinct from a major in Sociology. He made a motion to this effect, which motion was seconded and carried.

Mr. Elmo Moretz, after being recognized by Miss Reed, moved that the Master of Science degree in Chemistry, a copy of the program having been previously distributed, be approved. This motion was seconded and carried.

Mr. Elmo Moretz then moved that the program leading to the Master of Arts degree in Geography as previously distributed be approved. This motion was seconded and carried.

Mr. F. D. Ogden moved the existing Department of Geography and Geology in the College of Arts and Sciences be divided into two departments, the Department of Geography and the Department of Geology, be established. This motion was seconded and carried.

Mr. Thomas Stovall moved that the statement concerning the minimum requirements for a second baccalaureate degree be approved. This statement is as follows: "To be eligible for a second baccalaureate degree the student must meet all requirements for the second degree sought. Beyond the requirements for the first degree, he must complete a minimum residence requirement of 36 weeks and earn a minimum of 32 credit hours in residence with an average of at least 2.0." This motion was seconded. In the discussion which followed Mr. Stovall indicated that no clear-cut guidelines on this matter existed at present and it was felt that this statement would take care of this. On voting the Senate approved the motion.

The Chairman recognized Mr. Thomas Stovall who explained that the Council on Academic Affairs had studied the statement concerning degree requirements as related to Majors, Areas, and Minors, appearing on page 57 of the 1967-68 catalogue, and felt that this statement was applicable only to those students in the teacher education program. He moved that this statement be deleted as a general requirement and placed under the description of the University's teacher education program and that each College be authorized to set up suitable guidelines subject to the approval of the Council on Academic Affairs. This motion was seconded and carried.