October 31 through November 2, Senator Whitlock will be heading an NCAA certification site visit team to the University of North Dakota.

Next March, Senator Whitlock has been invited to participate in a site visit for SACSCOC reaffirmation at Radford University in Virginia.

In Senator Whitlock's absence, Senator Vice presented two PowerPoints which were recently shared with the Council on Postsecondary Education. First was a presentation on EKU's institutional goals around the metrics of the CPE Strategic Agenda. Next, was a "good news" presentation which included a crosswalk of EKU's Strategic Plan with the Council's Strategic Agenda.

**UNFINISHED BUSINESS:**

*General Education Restructure.* Garett Yoder was in attendance to discuss the revised proposals and gather additional feedback. The proposals will go before the Council on Academic Affairs at the October meeting and will be presented for action at the Senate's November meeting. Additional questions or comments may be directed through e-mail to garett.yoder@eku.edu.

**NEW BUSINESS:**

**Posthumous Degree.** Senator May moved approval, seconded by Senator Jackson, of a posthumous degree for April (Alex) Williams. Motion carried.

**Report from Council on Academic Affairs - Senator Vice**

**Curriculum Proposals**

1. Master of Science in Nursing
   Add professional work experience to the admission requirements

**Action Items**

2. Independent Study Courses, Curriculum Guide Edit
3. Additional Employment for Graduate Assistants
4. Credit by Examination Revisions

Senator Vice moved approval of item 1, seconded by Senator Pogatshnik. Motion carried.

Senator Vice moved approval of item 2, seconded by Senator Shordike. Motion carried.

Senator Vice moved approval of item 3, seconded by Senator Pressley. The majority were opposed and the motion failed for lack of support.

Senator Vice moved approval of item 4, seconded by Senator Frisbie. Senator Vice noted that in number nine on item 4, the word "not" was erroneously left out. It should read "will not receive". Motion carried.
Music
Course Revision
Approved
MUS 899 Advanced Composition - Change course title to reflect the addition of a 2nd graduate composition course
Fall 2011

New Course
Approved
MUS 890 Advanced Composition II - advanced course for composition students in the Master of Music degree
Fall 2011

Program Revision
Approved
Master of Music - Add additional text to the Admissions section II, modifying composition credits, and clarification of electives
Fall 2011

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Action Items

1. Additional Employment for Graduate Assistants
   Approved
   1. NOTED: Approve the policy with the understanding that the Graduate School will continue working with the Department of Exercise and Sport Science and the Department of Biology to develop a procedure for exceptions within their departments.
   2. Motion: PASS, Proposal approved.
   Graduate School

2. Academic Readiness
   Approved
   1. Approved with revisions. Edits were made to items 1 and 3, and language was added for a new item 4, with subsequent renumbering to the remaining items as needed. Items 2 and 4 new language will address the requirements for transfer students who have completed college readiness
   coursework.
   2. Motion: PASS, approved with revisions.
   Academic Affairs Work Group

3. Credit by Examination Revisions
   Approved
   Office of Academic Testing and Readiness

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Discussion Item

1. Independent Study Courses, Curriculum Guide Edit
   Approved
   This issue will return for a vote by the Council at the August 2011 CAA meeting.
   Office of the Registrar

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Information Item

1. Professional Track for the B.A. in General Studies Catalog format
   Approved
   The Catalog format layout was provided for this program which received CAA approval 6/21/11, Faculty Senate approval 6/21/11, and Board of Regents approval 6/21/11.
   University Programs

The Council on Academic Affairs was adjourned at 3:10 p.m.

COUNCIL ON ACADEMIC AFFAIRS Minutes from May 19, 2011
Submitted by Rick McGee, Office of the Registrar
Non-Traditional-Academic-Credit

Credit-by-Examination

Credit given through documentation and evaluation of learning, knowledge, or skills-based experience.

Students who have educational experiences other than university instruction may attempt to earn academic credit by examination. Following are the conditions which apply to receiving credit-by-examination:

1. Only admitted students at the degree seeking EKU students will may be awarded credit-by-examination recorded on an official transcript.
2. Academic credit earned by external examination, such as AP/IB (CLEP®) shall not be considered as academic credit for purposes of meeting EKU academic program or graduation degree requirements.
3. Credit earned through credit-by-examination will not be applied toward fulfilling the Field Experience requirement, including program and subject specific standards.
4. Credit earned by examination is recorded on EKU without a letter grade; hence it has an effect upon the overall grade point average (GPA).
5. Proficiency examination credit is eligible for transfer to EKU if it is from a nationally recognized standardized test, earned at other colleges and/or universities, from which EKU accepts transfer credit, or at any EKU approved testing site. Credit is awarded on an official transcript is not eligible for transfer credit.
6. Departmental or institutional specific challenge examinations approved by the academic department are eligible for credit and must be approved by the academic department.
7. A student may not earn credit-by-examination in a course the student has failed.
8. A student may not earn credit-by-examination in a course only once for the same level.
9. A student may not duplicate academic credit by taking a course-specific College Level Examination Program (CLEP®) or departmental examination for credit-for-a-course in an area in which advanced course work has already been completed and EKU credits recorded, as determined by the department responsible for the discipline under consideration.
10. EKU students attempting international challenge (CLEP examinations) for credits earned in EKU credits earned in their native tongues will not be accepted for academic credit awarded by EKU.
11. Special fees are assessed for credit-by-examination and must be paid prior to taking an examination. Refer to the Testing Office website for more information, www.testing.eku.edu.
12. Students seeking to transfer AP or IB credit, should verify that the credit is eligible and the credit is transferred credit is reported to EKU. EKU students must have information on hand applicants must apply at the time of recording of test information within 180 days after earning their first 30 credit hours at EKU enrollment.
13. Incoming freshmen attempting to demonstrate competence in courses through CLEP or departmental examinations must have a recommendation from the academic advisor and approval from the departmental chair in which credit is to be awarded in order for credit to be awarded. Upon demonstration of competency, credit will be awarded after the last day to add a full semester course.
14. EKU students with academic history or students transferring in EKU must have an overall GPA of 2.0, recommendation of the student’s academic advisor, and approval from the department awarding credit in order to attempt credit-by-examination for courses at the 100-299 level.
15. EKU students with more than 45 credit hours who wish to attempt credit-by-examination for courses at the 100-299 level must have an overall GPA of 2.0 and approval from the Provost for exception to University academic Policy.
16. EKU students with academic history or students transferring to EKU must have an overall GPA of 2.0, recommendation of the student’s academic advisor, and approval of the department awarding credit in order to attempt credit-by-examination for courses at the 300-level or above.

College Level Examination Program (CLEP®): College-Level Examination Program (CLEP®) tests are available for various subject areas. Eastern Kentucky University accepts credit for these examinations according to the guidelines on the website www.testing.eku.edu. In order to receive credit, a student must complete the appropriate Credit-by-Examination form available from the office of academic testing, SSB room 340. These tests recognize a student’s comprehensive subject knowledge acquired
To demonstrate competence attained through educational experiences other than university instruction, students may attempt to earn academic credit by examination in certain undergraduate courses. Following are the conditions which apply to receiving credit-by-examination credit:

1. Only admitted students will be awarded credit-by-examination.
2. Credit earned by examination is recorded without a letter grade; hence, it has no effect upon the overall grade point average (GPA).
3. Departmental or proficiency examination credit earned at other colleges and universities is not eligible for transfer credit.
4. A student may not earn credit-by-examination in a course the student has failed.
5. A student may attempt to earn credit-by-examination in a course only once.
6. A student may not take a course-specific College Level Examination Program (CLEP®) or departmental examination for credit for a course in an area in which advanced course work has already been completed, as determined by the department responsible for the discipline under consideration.
7. Special fees are assessed for credit-by-examination and must be paid prior to taking an examination.
8. Students seeking AP or IB credit must have information sent to EKU for recording of test information within the first 30 hours of EKU enrollment.
9. Incoming freshmen attempting to demonstrate competence in courses through CLEP® or departmental examinations must have a recommendation from the academic advisor and approval from the departmental chair in which credit is to be awarded in order for credit to be recorded. Upon demonstration of competency, credit will be awarded after the last day to add a full-semester course.
10. EKU students with academic history or students transferring to EKU must have an overall GPA of 2.0, recommendation of student's academic advisor, approval from the department chair in which credit is to be awarded, and less than 45 earned credit hours to attempt credit-by-examination for courses at the 100-299 level.
11. EKU students with more than 45 credit hours who wish to attempt credit-by-examination of courses at the 100-299 level must have an overall GPA of at least 2.0 and secure Provost-level permission via approval of a Request for Exception to University Academic Policy.
12. EKU students with academic history or students transferring to EKU must have an overall GPA of 2.0, recommendation of the student's academic advisor, and approval of the department awarding credit in order to attempt credit-by-examination for courses at the 300 level or above.

Eastern Kentucky University credit-by-examination may be earned through any of the following methods:
- College Level Examination Program (CLEP®)
- Advanced Placement Program
- International Baccalaureate Credit
- Departmental Examinations
- DANTES (Defense Activity for Non-Traditional Educational Support)

### Entities Affected by the Regulation

- Office of the Registrar
- Students
This policy has not yet been reviewed under Policy 1.1.1. For purposes of cataloging, it has been placed in an abbreviated form of the policy template. It remains an official university policy and will eventually be reviewed under Policy 1.1.1.
EASTERN KENTUCKY UNIVERSITY

Minutes of the Faculty Senate
February 9, 1970

The Faculty Senate of Eastern Kentucky University met at 4:10 p.m. on Monday, February 9, 1970, in Room 318, Combs Building, with Mr. Claude K. Smith, Chairman, presiding. There being a quorum present, the Chairman called the meeting to order.

Upon motion by Mr. Donald Smith and second by Mr. Rodger Gunn, the minutes of the meeting of January 5, 1970, were approved as distributed.

The Chairman called for any old business and then proceeded to the first item on the agenda, the report of the Committee on Student Organizations and Activities. He recognized a visitor to the Senate, Mr. Joseph Howard, to make this report. Mr. Howard stated that the Committee had approved the organization of the Eastern Collegiate Chapter of the American Marketing Association, Mr. Robert Hungarland and Mr. Kermit Patterson, sponsors, and asked the Senate for official recognition. Mr. Dixon Barr moved that the new organization be recognized. After second by Mr. William Sexton, the motion carried.

Mr. Smith then asked Mr. Bennie Lane, Chairman of the Committee on Elections, to present their report. Mr. Lane quoted the section on vacancies in the Senate from the Constitution: "When a vacancy occurs in the elected membership of the Senate, the Committee on Elections shall recommend for Senate approval a member of the faculty of the same election unit to serve until the next election of delegates at which time the election unit shall nominate and elect a delegate to fill the unexpired term of the vacancy." Mr. Lane said that the Committee had consulted the College of Education and recommended that Mr. John Chisholm be appointed to fill the vacancy. Mr. Lane so moved; it was seconded by Mr. Dixon Barr and the motion passed. Mr. Smith instructed the secretary to inform Mr. Chisholm of his appointment.

The Chairman asked Mr. Thomas Stovall to give the report of the Council on Academic Affairs. Mr. Stovall said that for some time there has been concern that certain of the better high school students are not attending Eastern because we do not participate in the College Entrance Examination Board program of Advanced Placement. Many colleges grant credit on the basis of these tests. An ad hoc committee, chaired by Mr. Kenneth Clawson, was appointed and it proposed that Eastern enter into the CEEB Advanced Program. Mr. Stovall emphasized that while the Council on Academic Affairs set three or higher as the score for granting credit, each department could designate scores higher than three as cut-off points. Mr. Stovall then moved that Eastern Kentucky University enter into participation in the CEEB Program of Advanced Placement, effective in June, 1970. Upon second by Mr. Branley Branson, the motion passed.

The Council on Academic Affairs' recommendation for Credit By Examination was presented to the Faculty Senate for approval. Mr. Stovall stated that the same ad hoc committee looked into the possibilities of students being permitted to obtain university credit by passing examinations designed specifically for this purpose and had recommended that this policy become effective September, 1970.
Faculty Senate Minutes
February 9, 1970
Page Two

In the discussion that followed this policy was compared to the Pass-Fail policy but it was pointed out that the student would not attend a class but would be given permission to be tested because of the knowledge and skills he had gained through training and experience. It was emphasized that each department would determine in which course credit might be given by examination and that each department would set the requirements. The question was raised if this policy would apply to graduate courses and it was agreed that the proposal should be amended to specify "for undergraduate students only" before it is submitted to the Board of Regents. Mr. Stovall moved that the proposal for Credit By Examination as amended be approved. It was seconded by Mr. Branson and it carried.

Mr. Francis Davy was recognized to present the following resolution: "that the Senate recommend to the administration the appointment of an ad hoc committee to investigate the purpose, the necessity, and usefulness of shortening semesters for students who are graduating, with a view to possibly discontinuing the practice." Mr. Barr moved that this resolution be passed and Mr. Branson seconded the motion. Mr. Kenneth Clawson said that he felt the resolution should be amended to be submitted to the Council on Academic Affairs and made a motion to this effect. Mr. Barr seconded the motion to amend and the motion carried. The motion as amended was then passed by the Senate.

Mr. Arthur Curtis made the following motion: "The Faculty Senate, believing that the International Film Series arranged by the International Education Committee is a significant contribution to culture at Eastern, requests the President to reinstate the Film Series as originally planned." The motion was seconded by Mr. Cecil Orchard. After a discussion on the various problems encountered in the past International Film Series, the motion carried.

There being no further business Mr. Branson moved adjournment and Mr. Morris Taylor seconded. The Faculty Senate adjourned at 4:55 p.m.

The supporting documents for the new programs referred to have been inserted as an attachment to the official minutes.
EASTERN KENTUCKY UNIVERSITY

February, 1970

PROPOSAL FOR PARTICIPATION
IN
COLLEGE ENTRANCE EXAMINATION BOARD
PROGRAM OF ADVANCED PLACEMENT
(To be effective June, 1970)

Pursuant to the report and recommendations of the ad hoc Committee of the Council on Academic Affairs, it is proposed that Eastern Kentucky University enter into participation in the CEEB Program of Advanced Placement, effective in June, 1970. The following guidelines are proposed.

1. The Committee recommends that Eastern Kentucky University participate in the College Entrance Examination Board (CEEB) program of advanced placement.

2. Advanced placement for credit may be granted for CEEB qualifying scores of three or higher (including scores of four and five).

3. Advanced placement credit may be allowed at the time the student enters the University.

4. No letter grades shall be awarded for advanced placement credit.

5. Each department chairman shall file with the appropriate dean a statement indicating the department's policy relating to advanced placement, such policies shall be approved subsequently by the Council on Academic Affairs. Any proposed changes in departmental policies shall be submitted to the Council on Academic Affairs for approval.
expectation that the administration continue its review of University-wide revenues, expenditures, and operational efficiencies.

Mr. Oliver made a motion for approval that was seconded by Mr. Gilbert. The roll was called and the following members voted “aye”: Mr. Abney, Dr. French, Mr. Gilbert, Mrs. Henson, Mr. Oliver, Dr. Schlamann, and Mr. Rice. The following members voted “no”: Ms. O’Brien and Mr. Williams. The motion passed. Details on the approved action are included in the official Minutes of the Board of Regents.

**Proposed Changes in Course Fees and Credit by Examination Fee**

Ms. Newsom presented for approval the recommendation and detailed listing of proposed course fees proposed course fees for 2004-05. Mr. Oliver made a motion for approval that was seconded by Mr. Gilbert and passed by voice vote. A detailed listing of the approved course fees is included in the Official Minutes of the Board.

**Proposed Allocation of Salary Pool in 2004-05 Budget**

Ms. Newsom presented for approval the President’s recommendation regarding the size and allocation of a salary adjustment pool for 2004-05. In summary, the recommendation was for a 1.5 percent pool to be distributed as a standard incremental across-the-board adjustment applied to all regular and full-time employees. More detailed information regarding eligible and ineligible employees and stipends for promotions, summer appointments, graduate assistants and part-time faculty was also presented. Mr. Oliver made a motion for approval that was seconded by Mr. Rice. The following members voted “aye”: Mr. Abney, Dr. French, Mr. Gilbert, Mrs. Henson, Mr. Oliver, Dr. Schlamann, and Mr. Rice. Mr. Williams voted “no”. Ms. O’Brien abstained. The motion passed. The referenced detailed information is included in the Official Minutes of the Board of Regents.

**Proposed Guidelines for Allocation of New Revenues and Other Funds in Development of 2004-05 Budget**

Ms. Newsom discussed with the Board the process by which funds available for allocation for 2004-05 had been identified. She outlined the process by which the University Budget Advisory Council, in collaboration with recommendations from the Strategic Planning Committee, had provided support to the President in developing her recommendation to the Board for guidelines for allocations of available dollars in the 2004-05 budget.

She also noted that the work on the recommendations had been demanding given the financial challenges resulting from very significant mid-year state allocation reductions, approximately one-half of which are permanent and result in $1.9 million reduction in Educational and General funding for next fiscal year and the commitment to internal non-instructional budget reallocations in order to fund a proportionate share of new funding requests. Additionally, Ms. Newsom stated that the President’s recommendations were