If a student fails more than one course as a result of academic dishonesty, the dean of the college of the student's major shall refer the case directly to the Student Disciplinary [Board] Council for further action.

Recourse for the Student in the Event of Institutional Failure

Any student who has reason to believe that a member of the University faculty or staff has failed to carry out institutional responsibilities should discuss the matter with the person most directly involved. Almost all such problems can be resolved in this manner.

A. Recourse for Student Appealing a Grade

1. If a student wishes to appeal a course grade, the procedure below should be followed:

   a. The student should consult with the instructor, seeking a satisfactory explanation.

   b. If, after consulting with the instructor, the student believes that a grievance exists, the student may present a complaint in writing outlining the basis of the grievance to the department chair within 30 days after the beginning of the next semester, exclusive of summer session. The department chair shall consider the matter in consultation with the instructor and the student and exercise influence towards mediation.

   c. If the grievance remains unsettled, the department chair shall as soon as practicable refer the matter to the departmental committee on academic practices composed of the department chair, two members of the department elected by the faculty thereof (with one alternate member to serve in the event that one of the regular members is the person against whom the complaint has been lodged), and one student member chosen by the department chair. All members of the committee shall have voting privileges. In cases where the department has an insufficient number of faculty members to make the above procedure workable, the Vice-President for Academic Affairs and Research and the dean of the college in which the course is offered shall appoint an appropriate committee.

2. Meetings of the departmental academic practices committee shall be scheduled at a mutually agreed-upon time, when all relevant parties can reasonably be expected to participate. A student who has agreed to a time for a meeting of the departmental academic practices committee and who does not appear at that meeting may forfeit the right to present evidence beyond that furnished in the original letter of appeal.

3. After considering the evidence and any rebuttals submitted by the student and/or the instructor, the committee shall make a decision which
shall be binding. All parties shall be informed of this decision within ten working days.

4. Appeals from the committee's decision may be made on procedural grounds only and must be made within 20 days following notification of the departmental committee decision. Such an appeal should be made to the dean of the college in which the course is offered and, if necessary, then to the Vice-President for Academic Affairs and Research.

B. Recourse in the Event of Other Institutional Failure

If a student believes there has been some type of breach of policy not covered above, the student should first attempt to resolve the matter with the person most directly involved. If the student is unable to gain satisfaction at this point, or if the matter so justifies, the student should register a detailed complaint, oral or written, with the immediate supervisor of the person in question.

In the event that satisfaction is not obtained, following established procedure, the student or faculty member may make a full report to the dean of the college or head of the other administrative unit and/or the Vice-President for Academic Affairs and Research.

ACADEMIC RECORDS

Institutional Responsibility

Accurate records of the academic performance of each student are to be maintained. Such records are to be regarded as confidential, with access on a "need to know" basis by the faculty advisor and appropriate administrative officials. Transcripts of a student's record are not to be provided to agencies outside the University without the consent of the student, except at the discretion of the Registrar in accordance with the ethical practices of the profession.

Confidentiality of Student Records

The University has developed a policy for the implementation of the Family Education and Privacy Act of 1974 (The Buckley Amendment). This policy appears in the Undergraduate Catalog. In summary, it provides that only directory-type information about students, such as name, address, and dates of enrollment can be made public without the permission of the student. Consequently, the posting or other distribution of academic records, such as grades, may not be done in such a way that the identity of an individual student is discernible to anyone except the student.

Student Responsibility
REPORT FROM THE FACULTY REGENT: SENATOR KUHN

There was no report given.

REPORT FROM THE COSFL REPRESENTATIVE: SENATOR FREED

Senator Freed reported that the COSFL met on February 8, 1992, at the University of Louisville. The COSFL discussed legislative issues and evaluation procedures of administrators and faculty.

REPORTS FROM STANDING COMMITTEES

Ad Hoc Committee to Study the Merit System: Dr. Heberle

Dr. Heberle, chair of the Ad Hoc Committee, submitted a "Report of the Faculty Senate Ad Hoc Committee to Study The Merit System." The committee was charged "to ascertain the objectives of the merit system and to develop a means of determining the extent to which those objectives are being achieved, to make periodic progress reports, and to make its final report together with any recommendations for Senate action by April, 1991." Dr. Heberle summarized the committee's report and made five observations. First, there is a great deal of diversity across the campus as to the implementation of the merit system and determination of who gets what for merit. Secondly, a significant number of faculty believe that the merit system provides recognition and motivation for improved performance on the part of the faculty. Third, there is also widespread dissatisfaction with the merit system, primarily on the grounds that it is divisive and bad for faculty morale. Fourth, there is insufficient emphasis on teaching and too much reliance on student opinion of instruction. Fifth, there is little, if any, evidence that institutional productivity has improved as a result of the merit system. The committee recommended that the Senate establish a committee to translate the suggestions into proposals for Senate action, and that the Senate assign the task of maintaining oversight of the merit system to a permanent committee of the Senate.

Senator Daniel made a motion that the Executive Committee establish a committee whose charge is to consider the recommendations of this report and to bring concrete proposals for their implementation to the Senate. The motion was seconded by Senator Duncan. After several questions the motion was approved by a voice vote.

Ad Hoc Committee on Final Grade Appeal Procedures: Dr. Stebbins

Dr. Stebbins, chair of the Ad Hoc Committee, submitted a report recommending that the Faculty Senate adopt some changes to replace the section FAILURE TO MEET RESPONSIBILITIES in the Faculty/Staff Handbook, pages 76-80. These changes are as follows:
REPORT FROM THE COUNCIL ON ACADEMIC AFFAIRS: SENATOR ROWLETT

No report was given.

ADJOURNMENT

There being no further business to come before the Senate, Senator Rowlett moved adjournment. The meeting was adjourned at 4:28 p.m.

Charles C. Hay III
Faculty Senate Secretary
HVAC Brock Auditorium renovation 100,000
Administrative equipment 38,000
Air compressor 200,000
Vehicles 20,000
Parking System Improvements 40,000

Total $942,100

He noted that the Brock Auditorium continues to be used extensively, and he appreciated the foresight of the members of the Board of Regents that had approved its construction. He also noted that the improvements to the parking system would address some of the problems with the commuter lot on Lancaster Avenue.

Mr. Begley moved that the Board approve these projects, with funding to come from nonrecurring funds of the University. Mr. Harper seconded the motion and the following members voted aye: Mr. Begley, Mr. Cox, Mr. Gillis, Dr. Gross, Mr. Harper, Ms. Moore, Mr. Nusz, Mr. Spurlock, and Mr. Stratton. Those voting nay: None.

Report on Development/Grants and Contract Activity

President Funderburk advised the Board that the Division of Grants and Contract had reported an amount of just over $3.1M approved for projects this past fiscal year. He noted that more persons at the University are getting involved in this activity.

He also stated that the Division of Development had reported $1.1M in gifts this past year, with an increase in the number of donors from 5400 to 8400. He noted that the Foundation Board now includes lay members, and further, that the Foundation Board would be most important to future development efforts.

Faculty-Staff Handbook

President Funderburk stated that members of the Board had been sent in April a copy of the revised Faculty-Staff Handbook. He stated that he recommended its approval by the Board.

Mr. Stratton stated that the Handbook had been carefully reviewed by all members of the Board. He further noted that the various campus constituencies had been represented on a committee to ensure that all had input as to its revision. A copy of the Handbook appears at the end of these Minutes.

Mr. Harper moved that the revised Faculty-Staff Handbook be approved by the Board of Regents. The motion was seconded by Ms. Moore and approved unanimously by voice vote.